

Gregg Shorthand Quick Reference

Diamond Jubilee Series

<http://gregg.angelfishy.net>
<http://www.leeholmes.com/projects/shorthand>

Word	Brief Form (text)
a	[dot]
about	a b
acknowledge	a k
advantage	a v
advertise	a v t i s
after	a f t
am	m
an	[dot]
and	nd
are	r
at	t
be	b
between	b ten
big	b g
business	b s
but	b t
buy	b
can	k
character	k a k
characters	k a k s
circular	ser k
company	k p
correspond, -ence	k r e s
could	k d
difficult	def k
during	d r
enclose	e n k
envelope	n v l
ever	e v
every	e v
experience	e s p e r
for	f
from	f m
general	j e n
gentlemen	j m e n
glad	g l
gone	g n
good	g
govern	g v
government	g v m
great	g r
have	v
his	s
hour	r
how	a u
I	a
idea	a d e
immediate	e m e
important, -tance	m p
in	n

is	s
it	t
manufacture	m e n f
merchandise	m e c h d i s
merchant	m e c h t
morning	m e n [dot]
Mr.	m r
Mrs.	m r s
must	m s
never	n v
newspaper	n s p
next	n e s
not	n
object	o b k
objected	o b k d
of	o
one	u n
opportunity	o p r
order	o d
ordinary	o d e n
organize	o g
our	r
out	a u
over	o (over the line)
part	p t
particular	p a t
present	p r
probable	p r b
progress	p r g
public	p b
publication	p b s h
publish	p b
purpose	p r p
put	p
quantity	k t (intersected)
question	k s h
railroad	r r
railroads	r r s
recognize	r k n i s
regard	r e g d
regular	r e g
request	r k e s t
satisfy, -actory	s a t i s
send	s e n
several	s e v
shall	s h
short	s h t
should	s h d
situation	s e t s h
soon	s n

speak	s p
state	s t
street	s t r
subject	s j
success	s u c
such	s c h
suggest	s u g
than	[over th] n
thank	[over th] [raised dot]
that	[over th] a
the	[over th]
their	[under th]
them	[over th] m
there	[under th]
they	[over th] e
thing	[over th] [dot]
think	[over th] [dot]
this	[over th] s
those	[over th] [left s]
throughout	[under th] r u t
time	t i m
under	u (over the line)
upon	p n
use	e u

value	v l
very	v e
was	o s
well	l
were	e r
what	o t
when	e n
where	a r
which	c h
why	i
will	l
wish	u s h
with	e [over th]
won	u n
work	u k
world	u u
worth	u u [over th]
would	d
year	e r
yesterday	e s t
yet	e t
you	u
your	u

THE ALPHABET OF GREGG SHORTHAND

CONSONANTS

Written forward:

K G R L N M T D TH

Written downward:

P B F V CH J S SH

H NG NK

VOWELS

ä ○ i ○ ö ü ?
 ä ○ ě aw ?
 ā ○ ē o ?

DIPHTHONGS

Composed of Composed of
 ū ē-ōō as in *unit* oi aw-ē as in *oil*
 ow ā-ōō as in *owl* ī ä-ē as in *isle*

BLENDED CONSONANTS

The consonants are so arranged that two strokes joining with an obtuse or blunt angle may assume the form of a large curve, thus:

ten, den ent, end def-v, tive
 tem, dem emt, emd jent-d, pent-d